DIOCESE OF LINCOLN

The Diocesan Board of Education

Our nomination form can be sourced

<u>via this link</u>

or by emailing kim.dove@lincoln.anglican.org

Procedure for appointing a foundation governor in a Church of England School

PCC identifies an applicant to nominate

PCC completes Part A of the nomination form and sends form to the applicant

School identifies an applicant to nominate

Applicant completes nomination form and sends to DBE

DBE requests PCC to complete and return Part A of the nomination form

DBE requests Two references

Nomination form and references reviewed by Senior Leaders of DBE

If there are queries or complications, the application may be passed to DBE Trustees for further consideration

If the application is not successful, the applicant will be notified as soon as possible, with reasons

If approved, a letter and certificate is sent to new governor, Headteacher, Clerk, PCC and LA.

The school arranges a DBS check and notifies the DBS certificate number to the DBE for governor records.